

## Citizenship Co-ordinators' Checklist

Action	Tick	Comments
A governor has been appointed for Citizenship		
Identified Senior Management Team support / involvement		
Model of delivery established		
Citizenship audit has taken place (establishing existing coverage)		
Identified pupil issues and needs (possibly through a pupil questionnaire)		
Resources identified		
Identified who else should be involved and when		
Citizenship budget identified		
Schemes of work written		
Citizenship written into the School Development Plan		
Citizenship Policy in place		
Policy sent to relevant parties, eg: pupils, staff, parents, governors etc		
Reviewed / developed other supporting policies, eg: <i>Sex and Relationship Education, Drug Prevention, Child Protection, SMSC, Behaviour and Discipline, Anti-Bullying</i>		
Further whole school activities planned		
Started to develop community links		
Resources in place		
Identified staff training needs / opportunities (including training for non-teaching staff)		
Organised staff training and support		
Identified opportunities and ways to celebrate success		

Adapted from a list by Trevor Green